



## NATIONAL SECURITIES DEPOSITORY LIMITED

### Issuer Interface

#### Circular

Circular No. NSDL/CIR/II/029/2008

Date : November 14, 2008

All Issuers/R&T Agents are hereby informed that for change in name of issuers, the following documents will be required to be submitted, instead of the documents mentioned in Circular No. NSDL/JS/034/2003 dated December 5, 2003:

- 1) Letter from the Issuer company requesting to note the change in name (*letter to be signed by the Company Secretary or Managing Director specifying the ISINs of the securities of the Issuer company*).
- 2) Certified true copy of the fresh certificate of incorporation consequent to change of name issued by the Registrar of Companies.
- 3) Certified true copy of Board Resolution for change in name.
- 4) In addition, in respect of an issuer whose securities are listed:
  - a) For issuer's whose securities are listed on a nationwide stock exchange (*i.e. currently BSE or NSE*), a copy of the letter/notice of **any one** such stock exchange confirming/notifying change of name of the company.
  - b) For issuer's whose securities are listed on a stock exchange other than a nationwide stock exchange (*i.e. currently BSE or NSE*), a copy of the letter/notice of **any one** such stock exchange confirming/notifying change of name of the company.

All R & T Agents are requested to take note of the above and inform their client companies of the above.

**For National Securities Depository Limited**  
**Samar Banwat**  
**Vice President**